

Name Correction Policy

The following procedures apply when a correction or minor amendment is required to a customer's name. This policy applies to unticketed bookings and bookings where tickets have been issued on Nauru Airlines (123) ticket stock and are wholly unused.

Nauru Airlines does not permit Name Changes which apply when the existing customer is no longer travelling and requests that the unused ticket be used as credit towards a new ticket in another customer's name.

Unticketed Bookings

Correcting small typos

The following changes are permitted if no ticket has been issued: -

- ✈️ One (1) name correction of three (3) characters or less to the title/first name/last name

You can make the above corrections in your GDS without authority from Nauru Airlines

Correcting significant errors

For corrections of more than three (3) characters, please complete the online Name Correction Service Request prior to making the change in your GDS for authority and action by Nauru Airlines to prevent the booking cancelling. Contact Nauru Airlines reservation office for assistance.

The following scenarios will be considered when using the Name Correction Service:

- ✈️ Maiden to Married or vice versa
- ✈️ Typing error within the title, first name and/or last name
- ✈️ Transposed Name (e.g. change Beatrix /Windsor Ms to Windsor/Beatrix Ms)

Supporting documentation is required if the correction is more than 3 characters. This includes the passport information page that is current and contains your customer's full name.

No service fee applies for the above name corrections completed to unticketed bookings.




Ticketed Bookings

For any name corrections, please contact Nauru Airlines prior to making the change in your GDS for authority and action by Nauru Airlines to prevent the booking cancelling.

Travel Trade Information

The ticket must be within validity, wholly unused and the request made before travel has commenced.

The following scenarios will be considered when using the Name Correction Service:

-  Maiden to Married or vice versa
-  Typing error within the title, first name and/or last name
-  Transposed Name (e.g. change Beatrix /Windsor Ms to Windsor/Beatrix Ms)

Supporting documentation is required if the correction is more than 3 characters. This includes the passport information page that is current and contains your customer's full name.

A Name Correction fee applies for the above name corrections completed to ticketed bookings

Name Correction Service Fee

AREA OF SALE	NAME CORRECTION FEE
Australia, Kiribati, Nauru	AUD 100.00 per ticket or EMD
Marshall Islands, Micronesia, Palau, and other areas of sale	USD\$ 75.00 per ticket or EMD