

Ticket Rebooking, Reissue and Exchange Policy

This policy governs all authorised agents wishing to rebook or reissue a booking and is applicable to all Nauru Airlines sectors, fares, ancillaries issued on 123 ticket stock. This document is to provide guidance to our trade partner in relation to:

Rebooking/Revalidation – The change of a reservation which does not require ticket reissue, or exchange.

Reissue – Taking a partially used ticket, post departure, and re-assessing the fare to support the revised itinerary based on fares, associated rules and conditions that were applicable at the time of original ticket issuance.

The Rebooking and Reissue Policy must be applied in conjunction with all related ticketing policy components, fares/ancillary rules and fare validity.



Published Fares: published fares are available for sale through all distribution channels.

Private Fares: Private fares are available to selected distribution channels and agencies.


Gross: Gross fares can be either private or public filed fares which may be commissionable. Agreements may vary per agency.

Nett: These filed fares are non-commissionable, regardless of point of sale and commission structure.

Voluntary Amendment General Restrictions

-  Nauru Airlines published gross fares can be exchanged/reissued to any Gross Nauru Airlines fare, subject to the conditions of the ticketed fare.
-  Nauru Airlines Gross fares cannot be exchanged/reissued to any Nauru Airlines nett fare

Fare Type Ticketed	Reissue Fare Type Allowed
Public Gross	Private Gross / Published Gross
Private Gross	Private Gross / Published Gross
Private Nett	Private Nett / Published Gross

-  Change Fees apply per person, per ticket and must be collected in addition to any applicable increase in fare, surcharge and/or tax at the time of voluntary exchange/reissue. Exceptions may apply for infant tickets

The following reference tables apply to voluntary amendments:

New fare calculation – International

	Rebooking	Reissue
Change BEFORE Departure	Use Current Fare Levels	Use Current Fare Levels
Change AFTER Departure	Use Historical Fare Levels	Use Historical Fare Levels

Change Fees

	Revalidation	Rebooking	Reissue
Change BEFORE Departure	N/A	Refer to least and most restrictive fare rule policy	Refer to least and most restrictive fare rule policy
Change AFTER Departure	N/A	Refer to least and most restrictive fare rule policy	Refer to least and most restrictive fare rule policy